

**PROFESSIONAL DEVELOPMENT COMMITTEE (PDC)
FALL 2010 – SPRING 2011
DEADLINE DATES & MEETING SCHEDULE
1st and 3rd Wednesday at 2:15 PM in A-117**

SUBMIT PROPOSALS BY:

REVIEWED ON:

<p style="text-align: center;">**August 27, 2010**</p> <p>(For Salary Class Advancement, documents must be received by the PDC in the Mesa Academic Senate Office, A117, by this date to ensure proper time for multi-level approvals. HR must receive signed and approved forms no later than September 29 for October 1 effective date.)</p>	September 1, 2010
September 10, 2009	September 15, 2010
<p style="text-align: center;">**October 1, 2010**</p> <p>(For Salary Class Advancement, documents must be received by the PDC in the Mesa Academic Senate Office, A117, by this date to ensure proper time for multi-level approvals. HR must receive signed and approved forms no later than Oct 31 for the November 1 effective date.)</p>	October 6, 2010
October 15, 2010	October 20, 2010
October 29, 2010	November 3, 2010
November 11, 2010 (Thursday)	November 17, 2010
November 19, 2010	December 1, 2010
WINTER BREAK	
<p style="text-align: center;">**January 28, 2011**</p> <p>(For Salary Class Advancement, documents must be received by the PDC in the Mesa Academic Senate Office, A117, by this date to ensure proper time for multi-level approvals. HR must receive signed and approved forms no later than February 27 for the March 1 effective date.)</p>	February 2, 2011
February 11, 2011	February 16, 2011
February 28, 2011	March 2, 2011
PDC must receive Sabbatical Applications for 2010-2011 by this date in the Academic Senate office at Mesa College in Room A117 for faculty member to be considered for a Sabbatical Leave.	Sabbatical Leave Announcements made by April 21, 2011
	March 16, 2011 (Sabbaticals)
<p style="text-align: center;">**April 1, 2011**</p> <p>(For Salary Class Advancement, documents must be received by the PDC in the Mesa Academic Senate office, A117, by this date to ensure proper time for multi-level approvals. HR must receive signed and approved forms no later than April 30 for the May 1 effective date)</p>	April 6, 2011
April 29, 2011	May 4, 2011

PDC website for forms, guidelines, and FAQ:
(http://www.sdmesa.net/faculty_senate/professional_growth/index.html)